

## **AN ORDINANCE ESTABLISHING THE LAKE POCOTOPAUG COMMISSION**

### **Section 1 - Name**

The Commission shall be known as the Lake Pocotopaug Commission.

### **Section 2 – Purpose and Goals**

The goal of the Commission shall be to provide resource management that protects the environmental aspects of the Lake ecosystem and watershed area, improve water quality and ensure ongoing maintenance and monitoring.

Said Commission shall evaluate and monitor the environmental needs and conditions of Lake Pocotopaug and make recommendations and coordinate with State agencies, hired consultants, town organizations, Town Council and/or Town Commissions regarding necessary Lake protection programs to abate algae and aquatic weed growth as well as existing and potential sources of pollution.

Said Commission shall, on a periodic basis, but not less than annually, report to the Town Council the environmental conditions of Lake Pocotopaug, any changes in conditions, and to recommend steps to remediate or improve such conditions.

Said Commission shall assist in or conduct water quality management studies, establish educational programs and disseminate information regarding the care, preservation and protection of the Lake by area residents and the public.

All applications submitted to the East Hampton Inland Wetlands and Water Courses Agency relating to or directly affecting the Lake Pocotopaug Watershed area, shall be submitted to the Lake Pocotopaug Commission within five business days of receipt by the Inland Wetlands and Water Courses Agency. Upon receipt of said application, the Commission shall render an advisory opinion no later than 30 days after receipt or 2 business days prior to the Inland Wetlands and Water Courses Agency scheduled hearing pertaining to said application.

### **Section 3 – Membership and Appointments**

The Lake Pocotopaug Commission shall consist of seven (7) members appointed by the Town Council. Each of the said commissioners shall serve without compensation and shall be electors of the Town of East Hampton. The initial terms of office of the members of the commission shall be as follows: the first two (2) persons named shall serve for a term of four (4) years; the next three (3) persons named shall serve for a period of three (3) years; the remaining two (2) persons named shall serve a period of two (2) years. No less than two (2) commissioners shall reside within the Lake Pocotopaug Watershed area.

All subsequent appointments shall be for a four (4) year term. All members shall serve until their successors have been appointed and the appointments have been confirmed by the Town Council. Vacancies otherwise occurring than by the expiration of a term of office shall be filled by Town Council appointment and confirmation. Such appointments shall be effective for the unexpired portion of the term.

The Town Manager shall assign staff support to the Commission ex officio, as he shall deem necessary to ascertain the work and operations of the Commission. The Town Manager, as Chief Executive of the Town, shall serve as a member of the Lake Pocotopaug Commission ex officio, without voting privileges.

**Section 4 - Organization**

The office of the Lake Pocotopaug Commission shall be at the East Hampton Town Hall, where all Commission records, maps, etc. will be filed or recorded in the office of the Town Clerk. Regular meetings will be held monthly at the East Hampton Town Hall or other appropriate town public building.

The Commission may adopt bylaws, regulations, rules, and procedures to carry out the purposes of this Ordinance. The Commission may submit a budget request to the Town Manager in accordance with the procedures set forth in the Town Charter.

The officers of the Commission shall consist of a Chairman and a Vice-Chairman. The Chairman shall preside at all meetings of the Commission and shall have the duties normally conferred by parliamentary usage on such officers. The Chairman shall have the authority to appoint committees, call special meetings, and generally perform other duties as may be prescribed by the bylaws. The Chairman shall be one of the Commission members. He or she shall have the privilege of discussing all matters before the Commission and of voting thereon.

The Vice-Chairman shall act for the Chairman in his or her absence and shall have the authority to perform the duties prescribed for that office. He or she shall be a Commission member.

**Section 5 - Attendance**

Members shall notify Town Staff or the presiding Chair of his or her inability to attend regularly scheduled or special meetings. Attendance policy shall be in accordance with set Town policy.